The British University in Egypt
IQR Action Plan 2024

Good practices	Action to be taken	Date for completion	Action by	Success indicators
1. Providing students with the opportunity to develop, applying their theoretical learning and gaining practical experience in a real-life context through the use of the University's innovative learning facilities (ESG Standard 1.3)	The University's Strategy 2023-28 is to provide an educational experience that enables accumulation of practical skills, supports experiential learning, and engages external stakeholders in students' application of their learning in order to respond to societal and global needs. We will continue to: • update and enhance our curricula within Egyptian and UK partners' review cycles (through Faculty/ University committee processes) • develop our external engagement through focus on employability (through Careers Service, Alumni Office, Faculty industrial liaisons) • ensure our learning facilities remain current and relevant (through Chief Operating Officer).	Ongoing	Office of the Provost; Faculty Deans and Vice Deans (T&L); Chief Operating Officer, Student Services, Alumni Office	Faculty Strategies include commitment to the principles of active learning. Programmes continue to provide students with enhanced • practical skills development • experiential learning opportunities • external stakeholder engagement. The cyclical review process updates and improves curriculum content to focus further on employability preparation and skills for the workplace. Learning facilities remain current and relevant, and continue to provide students with innovative approaches to contemporary issues.

2. The University's Haya Karima Programme, given the clear and demonstrable impact this has had in partnering the University students with the wider Egyptian communities to match those in need with those with the skillset to make a positive difference (ESG Standard 1.3)	The University's Strategy 2023-28 aligns us with Egypt's Vision 2030, including the Haya Karima 'decent life' nationwide initiative. We will continue to: • ensure a 'decent life' for our students through student-centric enhancement of our educational approach • contribute to a 'decent life' for Egyptian communities by expanding opportunity for all our students to externalise and apply their learning in 'the real world'.	Ongoing	University Strategy Office, Office of the Provost	Faculty Strategies include commitment to the Haya Karima nationwide initiative. Programmes demonstrate student-centric enhancement year-on-year. Each programme's curriculum provides opportunity for all students to externalise and apply learning in 'the real world', including via work placements, internships, industry projects. Each programme has demonstrable instances of engagement with the Haya Karima 'decent life' principles though curricular or co-curricular activities and community engagement.
3. The University's Framework for Performance Management which drives alignment and direction between the individual focus and objectives of staff and the strategic ambitions, objectives and strategies of the University (ESG Standard 1.5)	Further alignment between staff and institutional ambitions, objectives and strategies will be achieved through continuous improvement of HR practices and policies.	Ongoing	Human Resources	Staff survey % growth in staff satisfaction with HR's induction, development and communication. Reduction in staff % turnover showing improved retention and effective talent management.
4. Adhering to different quality assurance, validation and accreditation standards and	Continued oversight and documentation of quality assurance measures,	Ongoing	Office of the Provost (Academic	Continuance and enhancement of 'dual degree' provision with

			Services and Quality Leads)	current/future UK Validating Partners.
managing to mitigate and align to different accreditation standards and requirements of the different UK validating partners, and the National Quality Assurance Agency (NAQAAE) and the Supreme Council of Universities in Egypt (ESCU) (ESG Standard 1.10).	validation and accreditation standards, between recognised Egyptian and UK regulatory bodies. Application to NAQAAE for faculty accreditation to achieve 60% in order to apply for institutional accreditation. Continued growth in number of staff certified as Advance HE Fellows and application for renewal of Advance HE International membership.			Continuance and enhancement in accordance with requirements of Egypt's Supreme Council of Universities and NAQAAE. Achievement of institutional NAQAAE accreditation by the end of the QAA IQR five-year period. Renewal of International membership of Advance HE.

Recommendations	Action to be taken	Date for completion	Action by	Success indicators
1. Develop systematic approaches to developing and reviewing policies, keep tracked records of the review and approval within the documentation, and publish these policies (particularly the QA policy) on the website (ESG Standard 1.1)	Review of date, revision date and policy owner of all quality assurance and enhancement policies, and establishment of a unified and standardised policy portal, institutional repository and review log. Publish quality assurance and enhancement policies on public website and staff/student intranet as appropriate.	31st December 2024	Office of the Provost, Internal Audit Office	Completed list of quality and standards policies and processes. Functional reminder system in place to review policies and processes through relevant committees. Maintenance of policy currency. Publication of policies on public website and staff/student intranet.

2. Develop systematic and consistent approaches to engage external stakeholders in quality assurance systems across all faculties (ESG Standard 1.1)	Establishment of Industrial Advisory Boards or equivalent in all Faculties, to ensure employer input into curricula and academic portfolio, strategy, programme reviews, and assurance of quality. External members of Faculty Council who are employers and/or industry experts and who are engaged and sufficiently familiar with quality assurance in the faculty's context. Ensure Annual Programme Reviews continue to provide overview scrutiny and response to External Examiners and UK validating partners' Link Tutors feedback in all Faculties.	31st August 2025	Office of the Provost, Faculties	Formal evidence of employer input into curricula and academic portfolio, strategy, programme reviews, and assurance of quality. External members of Faculty Council and evidence in minutes of their engagement with quality assurance. Annual Programme Reviews demonstrate scrutiny of External Examiners and Link Tutors feedback and Faculty responses.

3. Prioritise access to different floors and rooms across all buildings, making sure all facilities and learning resources are easily accessible for students and staff (ESG Standard 1.6)	Ensure access to all University buildings by installing lifts in every building. Produce a University Health and Safety risk register to ensure health and safety measures are maintained. Publish the Reasonable Adjustments policy on the University's intranet for staff and students.	31st August 2026	Chief Operating Officer; Executive Director of Estates & Facilities; Health & Safety Manager; Chief Marketing Communications Officer	Lifts installed and working. University Health and Safety risk register produced and maintained. Reasonable Adjustments policy published on the University's website.

| 4. Develop a systematic approach to gathering information about graduate employability and feedback from external stakeholders (ESG Standard 1.7) | The University's Alumni Office will develop this through:

Data Collection and Analysis
• gathering existing alumni data from faculties and departments
• developing a standardised data collection form to ensure consistency
• analysing collected data to identify trends

Alumni Mapping and Industry Analysis
• mapping alumni based on their industries, job roles, and other relevant employability data
• conducting industry research to identify current trends and emerging needs
• creating a database of industry advisors, including HR professionals and recruitment company executives.

Establishment of Industry Advisory Board
• recruiting members for the industry advisory | Augst 2025 | Alumni Office | Comprehensive alumni database established, including demographic, academic, and employment information

Detailed alumni map and industry analysis developed, providing insights into graduate employability and industry requirements

Functioning industry advisory board established, providing valuable insights and recommendations to the University. |

	board based on their expertise and relevance to the University's programmes • developing a charter outlining the board's roles, responsibilities, and meeting frequency • conducting regular meetings to gather feedback on curriculum, industry trends, and graduate employability.			
5. Ensure the consistency of the level of information detail for all postgraduate programmes on the University's website, to improve public accessibility and information transparency (ESG Standard 1.8).	Review online information for all PG programmes, and ensure consistency of detail, layout and transparency. Ensure PG programme information is accessible on each Faculty's programmes page alongside UG academic provision. Collect and collate visiting professors' and emeritus professors' profiles.	31st August 2025	Office of Postgraduate Studies; Office of Marketing Communications	Consistent, accessible and transparent information across all faculties delivering PG programmes. Visiting Professors' and Emeritus Professors' profiles published on the public website.